



The Laboratory Charter School
of Communication and Languages

Board of Trustees Meeting Minutes

April 19, 2023

6:00 p.m.

Zoom Video Conference Meeting

Call to Order

The meeting was called to order at 6:03pm.

Board Member Role Call

- A. Present: Dr. Veronica Florence-McPherson, President; Norris Benns, Esq.- Vice President, Tiffany Ferrell, Secretary; Pinkey Lucas, Treasurer, Dr. Linda Cliatt-Wayman, Member, Elbert Sampson, Member, Karen Slade, Member
- B. Others Present: Dr. Andréa Coleman-Hill, CEO; Alan Epstein, Attorney, Joan Belynda Brown, Director of Human Resources, Jesse Bean, Charter Choices
- C. Absent: None

Announcement of Executive Session

An executive session was held on April 19, 2023 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes:

Motion duly made, seconded and carried to approve the April 19, 2023 meeting minutes.

Motion: Elbert Sampson, Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member – Yes

Karen Slade, Member - Yes

Unfinished Business: None

New Business:

Finance Report

- Cash on hand \$1.1M
- Net 30 with all vendors
- Enrollment needs to increase for next year

Motion duly made, seconded and carried to approve the finance report.

Motion: Norris Benns Esq., Vice President, Second: Elbert Sampson, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns Esq., Vice President – Yes
Tiffany Ferrell, Secretary – Yes
Pinkey Lucas, Treasurer - Yes
Elbert Sampson, Member - Yes
Dr. Linda Cliatt-Wayman, Member – Yes
Karen Slade, Member - Yes

CEO Report

COVID-19 Updates

- At-Home COVID tests were secured from the Philadelphia Department of Health for distribution to students.
- LAB Charter is continuing with the mask mandate for everyone as this is the safest route; however, it is increasingly difficult to enforce due to the relax of the mask mandate in the community.
- The COVID Emergency will officially end on May 11, 2023.

Enrollment for the 2023-2024 school year is ongoing. Parents are visiting the school and enrollment packets are being collected.

An updated Certificate of Occupancy for Sedgley is pending as requested by the CSO.

The CSO accepted the revised Statement of Financial Interest from a Board Member whose document was complete and submitted but missing a signature.

A revised Board Resolution to accept the Charter was requested by the School District of Philadelphia to include the address and email for all Board Members.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Dr. Linda Cliatt-Wayman, Member Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns Esq., Vice President – Yes
Tiffany Ferrell, Secretary – Yes
Pinkey Lucas, Treasurer - Yes
Elbert Sampson, Member - Yes
Dr. Linda Cliatt-Wayman, Member – Yes
Karen Slade, Member - Yes

Board Resolutions

Common Consent Agenda

1. 041920231

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the adoption of the revised Agreement with the School District of Philadelphia to renew the Charter as presented.

2. 041920232

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the 2022-2023 Rent Reimbursement Amendment as presented.

3. 041920233

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the 2023-2024 Laboratory Charter Board of Trustees Meeting Schedule as presented.

Motion duly made, seconded and carried to approve the Common Consent Agenda.

Motion: Karen Slade, Member Second: Elbert Sampson, Member
Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns Esq., Vice President – Yes
Tiffany Ferrell, Secretary – Yes
Pinkey Lucas, Treasurer - Yes
Elbert Sampson, Member - Yes
Dr. Linda Cliatt-Wayman, Member – Yes
Karen Slade, Member – Yes

VIII. Public Participation: None

IX. Adjournment

Motion duly made, seconded and carried to adjourn.

Motion: Norris Bennis Esq., Vice President, Second, Tiffany Ferrell,
Secretary

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Bennis Esq., Vice President – Yes
Tiffany Ferrell, Secretary – Yes
Pinkey Lucas, Treasurer - Yes
Elbert Sampson, Member - Yes
Dr. Linda Cliatt-Wayman, Member – Yes
Karen Slade, Member - Yes



Board Secretary Signature

5/18/23

Date