



**The Laboratory Charter School  
of Communication and Languages**

**Special Meeting of the Board of Trustees Meeting Minutes  
January 18, 2023  
6:00 p.m.  
Zoom Video Conference Meeting**

Call to Order

The meeting was called to order at 6:07pm.

Board Member Role Call

- A. Present: Dr. Veronica Florence-McPherson, President; Norris Benns, Esq.- Vice President (Late), Karen Slade; Member; Tiffany Ferrell, Secretary; Pinkey Lucas, Treasurer
- B. Others Present: Dr. Andréa Coleman-Hill, CEO; Alan Epstein, Attorney, Joan Belynda Brown, Director of Human Resources, Jovan Goldstein, Independent Auditor, Kelly Bourne, Elementary Principal, Dr. Linda Cliatt-Wayman, Elbert Sampson
- C. Absent: None

Announcement of Executive Session – Legal Discussions

An executive session was held on January 18, 2023 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes: November 2022

Motion duly made, seconded and carried to approve the November 16, 2022 meeting minutes.

Motion: Tiffany Ferrell, Secretary, Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Member – Yes

Karen Slade, Member – Yes

Norris Benns, Esq. (Late)

Unfinished Business

New Board Members Oath of Office

Dr. Linda Cliatt-Wayman

Mr. Elbert Sampson

## New Business

### Finance Report

- Cash has increased to \$1.8M since June 30 due to receipt of \$2M in federal grant funds.
- FY23 Net Income at NOV 30 = -\$899K (Deficit) due to under-enrollment (by ~180 students).
- School meets or approaches standard in all (5/5) CSO-tracked metrics.

Motion duly made, seconded and carried to approve the finance report.

Motion: Tiffany Ferrell, Secretary Second: Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Karen Slade, Member – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member - Yes

### CEO Report

#### COVID-19 Updates

- COVID was pretty rampant between November 2022 and January 4, 2023. The entire custodial staff, administrators, and teachers were all impacted. All are vaccinated.
- LAB Charter is continuing with the mask mandate for everyone for this is the safest route.
- LAB provided at-home COVID tests for students and staff for the winter break. All results were due on the morning of January 4, 2023 when staff and students returned to school.

#### LEGAL

RE: MJS: LAB continues to wait for a legal resolution to this issue.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Elbert Sampson, Member Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Karen Slade, Member – Yes

Pinkey Lucas, Treasurer - Yes  
Elbert Sampson, Member - Yes  
Dr. Linda Cliatt-Wayman, Member - Yes

## Board Resolutions

### Common Consent Agenda

#### 1. 011820231

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the submission of the Pennsylvania Commission on Crime and Delinquency Grant (PCCD); including the purchase of an electronic visitor information system.

Motion duly made, seconded and carried to approve Common Consent Agenda Item 011820231.

Motion: Tiffany Ferrell, Secretary, Second: Pinkey Lucas, Treasurer

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Karen Slade, Member – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member - Yes

#### 2. 011820232

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the 2022-2023 Emergency Instructional Time Template as presented.

Motion duly made, seconded and carried to approve Common Consent Agenda Item 011820232.

Motion: Tiffany Ferrell, Secretary Second: Elbert Sampson, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Karen Slade, Member – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member - Yes

VIII. Public Participation: None

IX. Adjournment

Motion duly made, seconded and carried to adjourn.

Motion: Tiffany Ferrell, Secretary Second: Elbert Sampson, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

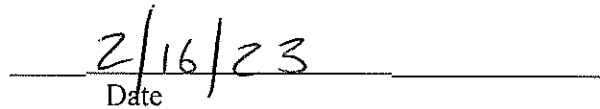
Karen Slade, Member – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member - Yes

  
\_\_\_\_\_  
Board Secretary Signature

  
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Date