



**The Laboratory Charter School
of Communication and Languages**

Board of Trustees Meeting Minutes

May 17, 2023

6:00 p.m.

Zoom Video Conference Meeting

Call to Order

The meeting was called to order at 6:04pm.

Board Member Role Call

- A. Present: Dr. Veronica Florence-McPherson, President; Norris Bennis, Esq.- Vice President, Tiffany Ferrell, Secretary; Pinkey Lucas, Treasurer, Dr. Linda Cliatt-Wayman, Member, Elbert Sampson, Member, Karen Slade, Member
- B. Others Present: Dr. Andréa Coleman-Hill, CEO; Alan Epstein, Attorney, Joan Belynda Brown, Director of Human Resources, Jesse Bean, Charter Choices
- C. Absent: None

Announcement of Executive Session

An executive session was held on May 17, 2023 to discuss legal and personnel matters.

Nomination Committee Recommendation

None

Approval of Minutes:

Motion duly made, seconded and carried to approve the April 2023 meeting minutes.

Motion: Elbert Sampson, Member Second: Norris Bennis, Esq., Vice President

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Bennis Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member – Yes

Karen Slade, Member - Yes

Unfinished Business: None

New Business:

Finance Report

- After eleven (11) months of activity (04/30), Lab has a positive Cash Balance (\$957K).
- The school has begun to receive its Federal Grant revenues (\$122K payment arriving 06/21/22 with additional funds to follow).
- Lab will receive \$5.1M in Federal COVID-19 Relief (ARP ESSER) funding (to be used by Sep 2024).
- The Draft 2023-2024 Budget was reviewed. A final budget will be approved at the May 2023 meeting of the Board of Trustees.

Motion duly made, seconded and carried to approve the finance report.

Motion: Dr. Linda Cliatt-Wayman, Member Second: Elbert Sampson, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member – Yes

Karen Slade, Member - Yes

CEO Report

COVID-19 Updates

- The pandemic officially ended on May 11, 2023. Schools are still awaiting guidance on how to move forward.
- LAB will also continue to provide At-home Covid tests for students until the supply runs out.
- The PSSA Language Arts, Math and Science assessments were given to all students. All assessments were accounted for and sent back to DRC to be scored. Results will be back by mid-Summer.
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- The ACE report was released for review. This is the report that the CSO uses to manipulate data. For example, it states that four SOFI's were late in 2022. They were turned in on May 2, 2022 because May 1, 2022 was on a Sunday. I corrected this last year but the report was not corrected by the CSO. Another example is that LAB submitted the Enrollment at least four times last year. A request came in June for "An enrollment packet." Since a June request would be for the following as in the past that's what was

sent. LAB was then informed that the wrong packet was sent. There are many more petty examples designed to manipulate the data. Every finding will be corrected again with evidence. Hopefully, it will all be corrected this year.

- The School Nutrition Association of Pennsylvania is asking that all School Boards adopt a resolution supporting free breakfast and lunch for ALL students for the following reasons:
 - No cost meals for all is an investment for student health and academics.
 - No cost meals ends the stigmas and barriers for families who cannot afford school meals on a daily basis.
 - No cost meals are healthy and guarantee that students have proper nutrition on a daily basis.
 - Enrollment for the 2023-2024 school year is ongoing. Parents are visiting the school and enrollment packets are being collected.
 - An updated Certificate of Occupancy for Sedgley as requested by the CSO was received.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Norris Benns Esq., Vice President Second: Elbert Sampson, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns Esq., Vice President – Yes

Tiffany Ferrell, Secretary – Yes

Pinkey Lucas, Treasurer - Yes

Elbert Sampson, Member - Yes

Dr. Linda Cliatt-Wayman, Member – Yes

Karen Slade, Member - Yes

Board Resolutions

Common Consent Agenda

1. 051720231

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the 2023-2024 Academic Calendar as presented.

2. 051720232

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the 2021-2022 Lease Reimbursement Amendment as presented.

3. 051720233

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the School Meals for All advocacy support resolution as presented.

4. 051720234

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the Updated Cash Management Policy as presented.

Motion duly made, seconded and carried to approve the Common Consent Agenda.

Motion: Elbert Sampson, Member Second: Karen Slade, Member
Each member voted as follows:

- Dr. Veronica Florence- McPherson, President - Yes
- Norris Bennis Esq., Vice President – Yes
- Tiffany Ferrell, Secretary – Yes
- Pinkey Lucas, Treasurer - Yes
- Elbert Sampson, Member - Yes
- Dr. Linda Cliatt-Wayman, Member – Yes
- Karen Slade, Member – Yes

VIII. Public Participation: None

IX. Adjournment

Motion duly made, seconded and carried to adjourn.

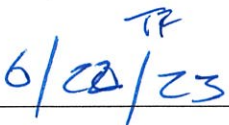
Motion:, Pinkey Lucas, Treasurer Second, Norris Bennis Esq., Vice President

Each member voted as follows:

- Dr. Veronica Florence- McPherson, President - Yes
- Norris Bennis Esq., Vice President – Yes
- Tiffany Ferrell, Secretary – Yes
- Pinkey Lucas, Treasurer - Yes
- Elbert Sampson, Member - Yes
- Dr. Linda Cliatt-Wayman, Member – Yes
- Karen Slade, Member - Yes



 Board Secretary Signature



 Date